

Present: Steve Beebe, Dave Campbell, Claire Eager, Mary Gustas, Scott Headley, Becky Lussier-Tardy, Ron Plaisier, Houssam Toutanji

Absent: Matt Alves, Tom Buszek, Beth Washington, Ann Wolley

KVCC: Marilyn Schlack, Craig Jbara, Kate Miller, Darcy Soule, Thomas Sutton, Katelyn Vinson

1. ACCEPTANCE OF AGENDA

- a. The agenda was accepted as written.

2. APPROVAL OF MINUTES

- a. The minutes of the April 8, 2016 meeting were approved as written.

3. MEMBERSHIP

- a. New member introduction
 - i. Houssam Toutanji, Western Michigan University was welcomed to the Board

4. By Laws

- a. By Laws were reviewed and accepted
- b. Steve Beebe accepted the position of Chair and Jill Bland remains as Vice Chair

5. PROGRAM UPDATES

- a. Katelyn Vinson presented Career Academies and Continuing Education updates
 - i. *Police Academy* – 36 cadets have been accepted. 97% are employed from the 2015 academy, 1 cadet is not employed from the 2015 academy because of a move to Montana
 - ii. *Wind Turbine Technician* – The 13th academy graduated 12 students, 10 had jobs prior to completing the course, 1 is going back to WMU to complete an engineering degree, the 14th academy is underway with 11 students, Wind Turbine Technician is the number 1 job in the country and we are receiving 3 to 5 calls a day and about 85 requests for more information per week.
 - iii. *Patient Care* – We have completed the 10th academy with 12 graduates, the 11th academy is underway with 12 students. Next academy will begin in September.
 - iv. *Production Technician* – With the first program 100% received at least 1 job offer, some received two or three. All students from the first program are employed at this time. The second cohort of eleven students graduated on July 6th. Momentum graduates continue to maintain a 90% employment retention rate beyond 90 days of employment. Summit Polymers, an employer within the Momentum Business Network, has indicated that Momentum graduates fare 200% better than other employees hired through their traditional channels. The next Momentum/PTA will take place in October.
 - v. *Continuing Education* – Phlebotomy academy will be a partnership with Bronson and planning to kick it off in October. Medical culinary has been a huge hit and we will be partnering with WMED to help make it a part of their curriculum. Next medical culinary classes are scheduled for August 8 (Hypertension & Your Health) & August 10 (Total Healthy Eating Approach).

- b. Kate Miller reported the following corporate training activities:
 - i. Leadership Trainings are still in high demand
 - ii. Currently working with a translator to give a leadership training to a local business
 - iii. J. Rettenmeier has been a new customer for corporate training and has had a positive results from our electrical series classes
 - iv. Abbott is a new client and is going through our Robotics trainings
 - v. The landscape program with WMU is going to be a brand new design for the next program.
 - vi. We are now developing white and yellow belt six sigma classes.
- c. Thomas Sutton gave technical service updates
 - i. We have interest from the east coast for our Cell Tower Technician Program, working with a large telecom company to help target specific areas (Boston, Richmond, Cape Cod), exploring the possibility of delivering the academy remotely
 - ii. Josh O'Keefe is ready to deliver the training for our Cell Tower Technician Academy
 - iii. We are developing the learning objectives based on MAT 2 curriculum for our CNC Operator Training, instructors will be completing the last pieces of their trainings this month, and all machines are also commissioned and operational.
 - iv. CAD/CAM – we are developing the curriculum, all hardware is in place and the instructors still have some training to complete.
 - v. The robotics has been a popular training, we are delivering it here at on site. The vision system installation is 50% complete.
 - vi. Ian Salo has almost completed all requirements for the additional FANUC trainer status
 - vii. Work has commenced with local companies for the 3-D printer, we are helping them understand uses and limitations of the technology, we are also starting to put together learning objectives to create a rapid prototype course.
 - viii. Safety training is an exploding demand for ENSA. We are doing 1-2 weeks per month of on-site training.
 - ix. We developed a rope access training program for the fire department in Houston Tx.
 - x. We are teaching an 8th grade science class at Portage Public Schools, and Kalamazoo Public Schools.
- d. Craig Jbara provided an update on the University Center
 - i. The partnership with Davenport has been very well received by students. Additional program areas are being pursued for inclusion in the University Center
 - ii. We are in the process of finalizing an agreement with Siena Heights

Next Meeting - Friday, October 7, 2016 - 7:30am
Kalamazoo Valley Groves